



DUFFERIN PARENT SUPPORT NETWORK

BOARD MEETING MINUTES

Date | time 12/13/2021 3:30 PM by Zoom

In Attendance

Present: Barbara H (Chair), Nichole M (vice chair), Phyllis N (Treasurer), Susan W (Secretary), Stacey M, Laura L (Coordinator)

Regrets: Karen R-S, Lauren M. (guest), Madison (guest)

Approval of November 2021 Meeting Minutes

Motion: Barbara

Second: Phyllis

Coordinator's Report

1. **Workshops:** Laura reported that fall registration and attendance numbers continue to be good, with the exception of one that had only a few people attend, possibly due to the fact that it had been a snow day. For the winter, it was thought that tips on dealing with parental stress should be added where applicable to the workshops. The board also discussed the different formats of the workshops, including some that focused more on the giving of information vs. others that allowed for a lot of opportunity for participants to talk. It was suggested that we might like to try a 2-part workshop in the future, which might allow time for both the sharing of information and further interaction with the facilitator and the other participants.

2. **Promotion of DPSN workshops:** Laura reported that in November there were 201 new visitors and 27 returning visitors to the website. And for emails, there are now 823 subscribers. From the three emails sent out in November there was an open rate between 25 and 49%.

3. **Christmas in the Park** After a couple of challenges, this was set up, but without the sign indicating that the display is courtesy of the DPSN. The board discussed the purchase of a new sign but put that idea on hold until later in 2022.

Treasurer's Report

Phyllis reported that the current bank balance is \$28,089.39

Financial Matters

1) Grants:

i) The **United Way Grant** application has been submitted.

ii) **Dufferin Community Grant:** Laura submitted a report, which included a screen shot of one of the Zoom workshops. Permission was given from all participants to use their picture in the report.

iii) **OTF (Ontario Trillium Foundation) Resilient Communities Grant** application was submitted.

2) **New Auditor:** Phyllis continues to work on the search for a new auditor. She has received one quote and is pursuing another.

3) **Workshop expense:** A motion was made by Phyllis and seconded by Nichole to pay \$53 for a one-time workshop expense.

Land Acknowledgement:

A letter has been sent to the Dufferin County Cultural Resource Circle in order to initiate networking with the group.

Volunteers

1) We have someone interested in helping coordinate social media for the DPSN. She was unable to attend today's meeting.

2) We have another person looking to volunteer. She will be asked to help with DPSN Policy Review.

Policy Review:

It was decided that a sub-committee consisting of a couple of board members, the coordinator, and the new volunteer (if she accepts the invitation) would be struck to review DPSN policies and present any suggested changes to the board as a whole at a future meeting.

Next Meeting: Monday, Jan 10, 2022, at 2:30pm, by Zoom
